

Letter of Concern Over Variable Billing Cycles

Date: _____

Recipient Name
Company Name
Address
City, State, Zip Code

Dear [Recipient Name],

I am writing to express my concerns regarding the recent changes to the billing cycles for my account ([Account Number or Identifier]). I have noticed that the billing periods have become inconsistent, leading to confusion in my budgeting and financial planning.

Understanding your billing cycles is crucial for managing my expenses effectively. The variability has caused unexpected charges and difficulty in tracking my payments. I would appreciate any clarification regarding the reasons for these changes and an outline of your proposed approach moving forward.

Thank you for your attention to this matter. I look forward to your prompt response so we can resolve this issue swiftly.

Sincerely,

[Your Name]
[Your Address]
[City, State, Zip Code]
[Your Email]
[Your Phone Number]