

# Letter of Complaint Regarding Poor Communication

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

Customer Service Department

[Cleansing Service Company Name]

[Company Address]

[City, State, Zip Code]

Dear Customer Service Team,

I am writing to formally express my dissatisfaction with the poor communication I have experienced with your cleansing service over the past [duration]. Despite multiple attempts to reach out for assistance, my concerns have remained unaddressed.

On [specific date(s)], I contacted your team regarding [specific issue]. Unfortunately, I did not receive a timely response, which has caused significant inconvenience. I believe effective communication is essential for client satisfaction and service delivery.

I kindly request that you look into this matter and provide clarification on the communication process within your service. I hope this issue can be rectified promptly to restore my confidence in your company.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]