

Complaint Letter Regarding Overcharging for Cleansing Services

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Recipient Name]

[Company Name]

[Company Address]

[City, State, Zip Code]

Dear [Recipient Name],

I am writing to formally express my dissatisfaction regarding the recent charges I received for the cleansing services provided by your company on [date of service]. Upon reviewing my bill, I noticed that the total amount charged was significantly higher than what was initially quoted to me.

According to our prior agreement, the total cost for the service was supposed to be [original quoted amount]. However, the bill reflected a charge of [amount charged], which I believe is incorrect and unjustified.

I kindly request a detailed breakdown of the charges applied to my account and an explanation for the discrepancy. Moreover, I would appreciate your prompt attention to resolve this matter, including an adjustment to my bill.

Thank you for your assistance. I hope to hear back from you soon.

Sincerely,

[Your Name]