

Complaint Regarding Prolonged Delays in Logistics Services

Date: [Insert Date]

To: [Logistics Company Name]

Address: [Logistics Company Address]

Dear [Recipient's Name],

I am writing to express my dissatisfaction regarding the prolonged delays in the logistics services provided by your company. Our business has been severely affected due to the consistent late deliveries.

On [Insert date of incident], we were expecting a shipment (Tracking No. [Insert Tracking Number]) that was scheduled for delivery, but it was delayed for [insert number of days]. This has not only caused inconvenience but also financial loss to our operations.

We have always valued your services; however, such delays have made it difficult for us to maintain our schedule and commitments to our customers.

I kindly ask for an explanation regarding these delays and any measures you plan to take to rectify the issue. Prompt communication on this matter would be greatly appreciated.

Thank you for your attention to this issue. I look forward to your swift response.

Sincerely,

[Your Name]

[Your Position]

[Your Company Name]

[Your Contact Information]