

# Complaint Regarding Unexpected Delays in Travel

Your Name  
Your Address  
City, State, Zip Code  
Email Address  
Phone Number  
Date

Customer Service Department  
Company Name  
Company Address  
City, State, Zip Code

Dear Customer Service Representative,

I am writing to formally express my dissatisfaction regarding the unexpected delays I experienced during my recent travel with your company, which took place on [insert date]. My trip, booked under the reference number [insert reference number], was severely impacted by [briefly describe the nature of the delays, e.g., flight cancellations, long waiting times, etc.].

These delays not only caused significant inconvenience but also led to additional expenses, as I had to [mention any costs incurred or changes in travel plans]. I expected a higher level of service based on your company's reputation, which is why this experience has been particularly disappointing.

I would appreciate it if you could provide an explanation for the delays and the steps being taken to prevent such issues in the future. Additionally, I would like to discuss potential compensation for the inconvenience caused.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,  
Your Name