

Your Name
Your Address
City, State, Zip Code
Email Address
Phone Number
Date

Customer Service Department
Company Name
Company Address
City, State, Zip Code

Dear Customer Service Team,

I am writing to express my dissatisfaction with the lack of response to my previous inquiries regarding my account (Account Number: [Your Account Number]). Despite reaching out on multiple occasions via [email/phone], I have yet to receive any acknowledgment or resolution for my issues.

This lack of communication is disappointing and unacceptable, especially given the reputation of [Company Name] for customer service. I expected timely assistance and support, but my experience has fallen short of those expectations.

I would appreciate it if you could respond to my concerns by [specific date]. I hope to see an improvement in the level of customer service and support moving forward.

Thank you for your attention to this matter.

Sincerely,
[Your Name]