

# Subject: Dispute Resolution Request for Missing Order

Dear [Vendor's Name/Customer Service Team],

I hope this message finds you well. I am writing to formally raise a dispute regarding my recent order (Order Number: [Order Number]), which I placed on [Order Date]. Unfortunately, I have not yet received the items I ordered, and the expected delivery date has passed.

Details of the order are as follows:

- Order Number: [Order Number]
- Order Date: [Order Date]
- Item(s) Ordered: [List of Items]
- Shipping Address: [Your Shipping Address]

I have checked the tracking information provided, and it shows that there has been no movement on my shipment since [Last Tracking Update Date]. Despite multiple attempts to contact your support team, I have yet to receive any resolution or update regarding my order.

I kindly request your assistance in resolving this matter as soon as possible. I would appreciate it if you could provide an update on my order status, or if necessary, initiate a refund for the total amount of [Total Amount].

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]

[Your Contact Information]

[Your Address]