

Subject: Feedback on Inadequate Maintenance Service Timelines

Dear [Service Provider's Name],

I hope this message finds you well. I am writing to provide feedback regarding the maintenance service we have been receiving, specifically concerning the timelines for service completion.

We have noticed that the response times for maintenance requests have been significantly longer than anticipated. For instance, our request submitted on [date] was addressed only after [number] days, which is beyond the expected timeframe communicated during our initial engagement.

This delay in service has led to [briefly explain any issues caused by the delays, e.g., disruptions in operations, dissatisfaction among staff, etc.]. We value the quality of the service provided, but timeliness is equally crucial for our operations.

We kindly request a review of your current processes to ensure that maintenance services are completed within reasonable timelines. We believe that addressing this issue will enhance our partnership and improve overall satisfaction.

Thank you for your attention to this matter. We look forward to your prompt response and a resolution to our concerns.

Sincerely,
[Your Name]
[Your Position]
[Your Company]
[Your Contact Information]