

# Letter of Objection

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Recipient Name]

[Recipient Title]

[Company/Organization Name]

[Company Address]

[City, State, Zip Code]

Dear [Recipient Name],

I am writing to formally object to the untrue claims made about me in [specific details regarding where and when claims were made, e.g., a report, article, or conversation]. These claims include [describe the specific claims that are false].

These statements are not only inaccurate but have also resulted in considerable [mention any negative effects, such as damage to reputation, emotional distress, etc.]. I kindly request that these claims be retracted and corrected promptly to prevent further misunderstanding.

Thank you for your attention to this matter. I look forward to your prompt response and resolution of this issue.

Sincerely,

[Your Name]