

Letter of Demand for Resolution of Utility Billing Issues

[Your Name]

[Your Address]

[City, State, ZIP Code]

[Email Address]

[Phone Number]

[Date]

[Utility Company Name]

[Utility Company Address]

[City, State, ZIP Code]

Dear [Utility Company Contact/Customer Service],

I am writing to formally demand a resolution regarding issues I have encountered with my utility billing. My account number is [Account Number].

Despite my efforts to resolve these discrepancies via customer service on [dates you contacted them], my concerns remain unaddressed. I have identified the following issues:

- [Description of Issue 1]
- [Description of Issue 2]
- [Description of Issue 3]

These inaccuracies have led to overcharges, which I expect to be corrected promptly. I request a detailed review of my account and an adjustment to rectify these issues.

If this matter is not resolved within [reasonable time frame, e.g., 30 days], I may consider pursuing further action, including filing a complaint with the regulatory authority and seeking legal counsel.

Thank you for your immediate attention to this urgent matter. I look forward to your prompt response.

Sincerely,

[Your Name]