

# Notification of Recurring Parking Violations

Date: [Insert Date]

To: [Recipient's Name]

Address: [Recipient's Address]

Dear [Recipient's Name],

We are reaching out to you regarding a serious concern that has arisen within the school zone near [School Name]. It has come to our attention that there have been multiple instances of parking violations occurring in this area, particularly during school hours.

These violations pose a significant risk to the safety of our students and the community, as they obstruct visibility and hinder traffic flow. We kindly ask you to ensure your vehicle adheres to the established parking regulations to help maintain a safe environment for everyone.

Please be aware that continued violations may result in further action, including fines or towing of the vehicle. We appreciate your immediate attention to this matter.

Thank you for your cooperation.

Sincerely,

[Your Name]

[Your Title]

[School/Organization Name]

[Contact Information]