

Formal Complaint Regarding Parking Violations

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Recipient's Name]

[Recipient's Title/Department]

[Recipient's Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to formally lodge a complaint regarding ongoing parking violations in our residential area, specifically on [specify street or area]. Despite previous verbal warnings and community discussions, the situation has not improved and has become increasingly disruptive to residents.

Vehicles are frequently parked in unauthorized areas, blocking driveways and creating safety hazards. This not only affects the accessibility of our homes but also poses a risk for emergency vehicles attempting to navigate the streets.

We kindly request your prompt attention to this matter. Enforcement of parking regulations and increased monitoring of the area would be greatly appreciated to help ensure the safety and convenience of all residents.

Thank you for addressing this issue. I look forward to your prompt response.

Sincerely,

[Your Name]