

Official Complaint Regarding Faulty Electronics

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, ZIP Code]

[Your Email Address]

[Your Phone Number]

[Company Name]

[Company Address]

[City, State, ZIP Code]

Dear [Customer Service Manager's Name],

I am writing to formally lodge a complaint regarding a faulty electronic device I purchased from your store on [Purchase Date]. The product, [Product Name and Model], has not been functioning properly since [Issue Started]. Despite following all troubleshooting steps provided in the manual, the issue persists.

I have attached a copy of my receipt and any correspondence I have had with customer service regarding this issue. As per warranty policy, I request either a full refund or a replacement for the defective item.

Your prompt attention to this matter would be appreciated. I look forward to your response within [Specify Time Frame, e.g., 14 days] as outlined by consumer protection laws.

Thank you for your attention to this matter.

Sincerely,

[Your Name]