Letter of Dissatisfaction

Your Name Your Address City, State, Zip Code Email Address Date

Customer Service Department Company Name Company Address City, State, Zip Code

Dear Customer Service Manager,

I am writing to express my dissatisfaction with a faulty electronic product that I purchased from your store on [Purchase Date]. The item, [Product Name], has not performed as expected and has caused significant inconvenience.

Upon using the product, I discovered that it [describe the fault or issue with the product]. I have followed all instructions and guidelines provided in the user manual, yet the problem persists.

As a loyal customer of [Company Name], I expected a higher quality product and better support. I kindly request that you address this issue by either replacing the defective product or issuing a full refund.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely, Your Name