

Letter of Concern Regarding Electronic Device Performance

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Recipient Name]

[Company Name]

[Company Address]

[City, State, Zip Code]

Dear [Recipient Name],

I am writing to express my concern regarding the inadequate performance of the [specific electronic device name] that I purchased on [purchase date] from [store or website name]. Despite following the operating instructions provided, I have experienced several issues, including [list specific problems, e.g., frequent malfunctions, poor battery life, etc.].

This performance has not only caused inconvenience but has also raised concerns about the quality and reliability of your product. I believe this matter needs to be addressed promptly, as I expected a higher standard based on your company's reputation.

I would appreciate your guidance on how to resolve this situation, whether through a replacement, repair, or refund. I look forward to your prompt response to this matter.

Thank you for your attention to this issue.

Sincerely,

[Your Name]