

Request for Replacement of Defective Electronics

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

To Whom It May Concern,

I am writing to formally appeal for the replacement of a defective product that I purchased from your store on [purchase date]. The product is [product name and model], and unfortunately, it has not functioned as expected since [describe the issue briefly].

I have attached a copy of my receipt and any relevant documentation and photographs showing the defect. I believe that according to your customer service policy, I am eligible for a replacement.

I appreciate your attention to this matter and look forward to your prompt response. Please feel free to contact me at [your phone number] or [your email address] should you require any more information.

Thank you for your assistance.

Sincerely,

[Your Name]