

Complaint Regarding Unauthorized Access to My Account

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]

[Date]

[Recipient's Name]
[Company's Name]
[Company's Address]
[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to formally complain about the unauthorized access to my account with [Company's Name]. On [Date of incident], I noticed that my account had been accessed without my consent, which has raised significant concerns regarding the security of my personal information.

Despite taking necessary precautions, such as using a strong password and enabling two-factor authentication, I believe that my account was compromised due to [mention any specific details if applicable, e.g., data breach, phishing, etc.].

I request that you investigate this matter promptly and provide me with the details surrounding the unauthorized access. Additionally, I would like to know what measures are being taken to secure my account and prevent future incidents.

I trust that you will treat this matter with urgency and respond to my concerns at your earliest convenience. Thank you for your immediate attention to this serious issue.

Sincerely,
[Your Name]