

Complaint Letter Regarding Identity Theft

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, ZIP Code]

[Email Address]

[Phone Number]

To Whom It May Concern,

I am writing to formally lodge a complaint regarding identity theft and unauthorized access to my personal information. I have recently discovered that my personal details, including my [specify any affected information, e.g., Social Security number, bank account details, etc.], have been compromised.

On [insert date of discovery], I noticed [describe how you became aware of the theft, e.g., unusual transactions, credit report discrepancies, etc.]. Following this, I took immediate steps to secure my accounts, including [list any actions taken, e.g., changing passwords, notifying your bank, etc.].

Despite these efforts, I am concerned about the potential impact this may have on my financial standing and personal security. I request that you investigate this matter thoroughly and take necessary action to prevent further unauthorized access to my accounts.

Additionally, I would appreciate any guidance you can provide on steps I should take to mitigate the effects of this identity theft. It is crucial for me to resolve this issue promptly to protect my identity and financial information.

Thank you for your attention to this serious matter. I look forward to your swift response.

Sincerely,

[Your Name]