

Complaint Letter Regarding Unauthorized Network Access

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Recipient's Name]

[Company/Organization Name]

[Company Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to formally lodge a complaint regarding unauthorized access to our network that has come to my attention.

On [insert date of incident], I discovered that [describe the nature of the unauthorized access, e.g., "unrecognized IP addresses were accessing our network without permission"]. This security breach has raised serious concerns about our data safety and integrity.

We take the issue of network security very seriously, and it is crucial that immediate action is taken to investigate this matter. I request a comprehensive investigation into the incident and appropriate action to ensure the security of our systems moving forward.

Thank you for attending to this matter promptly. I look forward to your response.

Sincerely,

[Your Name]

[Your Position, if applicable]