

Subject: Appeal for Incorrect Charges on My Mobile Account

Date: [Insert Date]

To Whom It May Concern,

I am writing to formally dispute charges on my mobile service account (Account Number: [Your Account Number]). Upon reviewing my recent bill dated [Insert Bill Date], I noticed several charges that I believe are incorrect.

The following charges are in question:

- [Description of Charge 1] - [Amount]
- [Description of Charge 2] - [Amount]
- [Description of Charge 3] - [Amount]

These charges do not correspond with my plan or usage during the billing period. I kindly request a thorough review of these charges and a correction to my account.

Enclosed with this letter are copies of my previous statements and records for your reference.

Thank you for your attention to this matter. I look forward to a prompt resolution of my appeal. Please feel free to reach me at [Your Phone Number] or [Your Email Address] if you require any further information.

Sincerely,

[Your Name]

[Your Address]

[City, State, ZIP Code]