

# Grievance Concerning Excessive Fees

Your Name  
Your Address  
City, State, Zip Code  
Email Address  
Phone Number  
Date: [Insert Date]

Recipient's Name  
Title  
Company/Organization Name  
Company Address  
City, State, Zip Code

Dear [Recipient's Name],

I am writing to formally express my grievance regarding the excessive fees that have recently been applied to my account. My account number is [Account Number].

After reviewing my recent statements, I have noticed that the fees charged exceed the expectations outlined in our agreement and seem disproportionately high for the services rendered.

I kindly request a detailed explanation of these charges and a review of my account. I believe a reevaluation may reveal discrepancies that warrant correction.

I appreciate your attention to this matter and look forward to your prompt response.

Sincerely,  
[Your Name]