

Complaint Regarding Service Failure

To Whom It May Concern,

I am writing to formally complain about the inadequate service I have received from your security company, [Security Company Name]. My account number is [Account Number].

On [specific date], I experienced a failure in the security services that I had contracted with your company. [Briefly explain the nature of the service failure, e.g., alarms not functioning, response time delayed, etc.]. This incident not only jeopardized the safety of my property but also caused me considerable distress.

Despite previous communications regarding this issue, I have not seen any significant action or resolution taken by your team. I expected a higher level of professionalism and service, considering the fees I have been paying for your services.

I urge you to address this matter promptly and look forward to your response regarding the steps you will take to resolve these ongoing issues.

Thank you for your attention to this serious matter.

Sincerely,

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]