

Feedback on Unsatisfactory Packaging Quality

Date: [Insert Date]

To: [Recipient's Name]

Company: [Recipient's Company]

Address: [Recipient's Address]

Dear [Recipient's Name],

I hope this message finds you well. I am writing to express my concerns regarding the packaging quality of the recent shipment we received on [Insert Date of Receipt].

Unfortunately, the packaging did not meet our expectations and standards. Specifically, [briefly describe the issues encountered, such as damage, inadequate protection, or poor materials]. This has resulted in [mention any impact caused, such as product damage, delays, or customer complaints].

We value our partnership and hope to resolve this matter promptly. I kindly request that you review your packaging processes to ensure such issues do not occur in future shipments. Your attention to this matter is greatly appreciated.

Thank you for your understanding. I look forward to your prompt response.

Sincerely,

[Your Name]

[Your Position]

[Your Company]

[Your Contact Information]