

Property Damage Claim for Vandalism

Your Name

Your Address
City, State, Zip Code
Email Address
Phone Number
Date: [Insert Date]

Insurance Company Name

Insurance Company Address
City, State, Zip Code

Subject: Property Damage Claim for Vandalism

Dear [Insurance Adjuster's Name],

I am writing to formally submit a claim for property damage resulting from vandalism that occurred on [insert date of incident]. The incident took place at my property located at [property address].

Upon discovering the damage, I took immediate action to document the scene. Attached are photographs of the vandalism, a police report (Report Number: [insert report number]), and any relevant receipts for repairs. The estimated cost of the damages is [insert amount].

I kindly request that you begin the claims process for this incident at your earliest convenience. Should you need any additional information or documentation, please do not hesitate to contact me at the phone number or email provided above.

Thank you for your attention to this matter. I look forward to your prompt reply.

Sincerely,
[Your Name]