

Property Damage Claim Letter

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Insurance Company Name]

[Insurance Company Address]

[City, State, Zip Code]

Dear [Insurance Adjuster's Name],

I am writing to formally submit a claim for property damage resulting from a fire that occurred on [insert date of fire] at my residence located at [insert address of the property]. The fire caused significant damage to the property and its contents.

The following damages have been assessed:

- Structural damage to the house, including [describe specific areas, e.g., the roof, walls, etc.]
- Damage to personal property, including [list items, e.g., furniture, electronics, etc.]
- Additional costs incurred, including [mention temporary housing or repairs, if any].

Enclosed with this letter are copies of the fire department report, photographs of the damages, and an inventory of the damaged items. I have also included estimates from contractors for the repairs.

As per my insurance policy [insert policy number], I am requesting compensation for the full extent of the damages incurred. Please let me know if you require any additional information or documentation to process this claim.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]