

Vehicle Defect Notification

Date: [Insert Date]

To: [Manufacturer's Name]

Address: [Manufacturer's Address]

Subject: Notification of Vehicle Defect

Dear [Manufacturer's Contact Name],

I am writing to formally notify you of a defect in my vehicle, a [Make, Model, Year], with VIN [Insert VIN]. I purchased this vehicle on [Purchase Date] from [Dealership Name].

The defect manifests in the following way: [Describe the defect in detail, including how and when it occurs]. This issue has led to [Detail any consequences, such as safety concerns or damage].

I have taken the following steps to rectify the problem: [List any actions taken, such as bringing it to a dealer or mechanic]. However, the issue remains unresolved.

According to the warranty and consumer protection laws, I expect a prompt response regarding the next steps to address this vehicle defect. Please contact me at your earliest convenience at [Your Phone Number] or [Your Email Address].

Thank you for your immediate attention to this matter.

Sincerely,

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Phone Number]

[Your Email Address]