

# Consumer Grievance Letter

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, ZIP Code]

[Your Email]

[Your Phone Number]

[Recipient's Name]

[Company's Name]

[Company's Address]

[City, State, ZIP Code]

Dear [Recipient's Name],

I am writing to formally lodge a complaint regarding my automobile, a [Make, Model, Year], purchased on [Purchase Date] from [Dealership/Company Name]. The vehicle has been experiencing recurrent malfunctions that have rendered it unreliable and unsafe for operation.

Specifically, I have encountered the following issues:

- [Issue 1]
- [Issue 2]
- [Issue 3]

Despite multiple attempts to resolve these issues, including [describe any service visits or communication with the company], the problems persist. This situation has caused significant inconvenience and concern for my safety.

I kindly request that you take immediate action to resolve this matter, either by repairing the vehicle at no charge or providing a satisfactory alternative solution. Enclosed are copies of my service records and any relevant correspondence.

Thank you for your prompt attention to this matter. I look forward to your swift response.

Sincerely,

[Your Name]