

Concern About Faulty Product Recall

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Recipient Name]
[Company Name]
[Company Address]
[City, State, Zip Code]

Dear [Recipient Name],

I am writing to express my concern regarding the recent recall of [Product Name], which I purchased on [Purchase Date]. I was alerted to this issue through [source of information about the recall, e.g., news article, company notice].

Given the nature of the defect and the potential risks associated with continued use, I would appreciate your prompt guidance on how to proceed with the return or exchange of the product. My specific concerns include [briefly outline any specific issues you have with the product or recall notice].

Furthermore, I would like to know what measures your company is taking to rectify this situation and ensure customer safety in the future.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,
[Your Name]