

Appliance Warranty Claim

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Company Name]

[Company Address]

[City, State, Zip Code]

Dear [Customer Service Manager],

I am writing to formally submit a warranty claim for my [Appliance Name/Model], purchased on [Purchase Date] from [Store Name]. The appliance has shown [Description of the issue, e.g., "signs of a malfunction", "was not functioning as intended"] since [Date Issue Started].

According to the warranty terms, the appliance is covered for [duration of the warranty], and I would like to request a repair or replacement as stipulated in the warranty agreement.

Attached are copies of my purchase receipt and any other relevant documentation.

Please let me know how to proceed with this claim as soon as possible. Thank you for your attention to this matter.

Sincerely,

[Your Name]