

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Recipient's Name]

[Company's Name]

[Company's Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I hope this message finds you well. I am writing to discuss a recent travel experience I had with [Company's Name] on [Date of Travel]. Unfortunately, I encountered several issues that significantly impacted my journey.

Due to [describe the travel issues, e.g., flight delays, cancellations, etc.], my travel plans were disrupted, causing inconvenience and additional expenses. I believe that these circumstances warrant a reconsideration of the fare charged.

In light of these issues, I would like to request a discount on the fare I paid for this trip. I have been a loyal customer and appreciate your services; however, I feel that this situation deserves acknowledgment.

Thank you for considering my request. I look forward to your prompt response and hope for a resolution that reflects the quality of service I have come to expect from [Company's Name].

Sincerely,

[Your Name]