

Dear [Recipient's Name],

I hope this message finds you well. I am writing to discuss our recent collaboration regarding [specific product/service] and to express my concerns about certain expectations that were not met.

Unfortunately, [briefly describe the missed expectations and their impact]. As we had anticipated a smoother process and positive outcomes, this has resulted in [explain any repercussions, like increased costs or dissatisfaction].

In light of these circumstances, I would like to kindly ask for a pricing concession to help mitigate the impact of these missed expectations. I believe this adjustment would be a fair resolution and foster continued goodwill between our companies.

I appreciate your understanding and look forward to your prompt response. Thank you for considering my request.

Best regards,  
[Your Name]  
[Your Position]  
[Your Company]  
[Your Contact Information]