

# Request for Action Regarding Disruptive Construction Sounds

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

To: [Recipient's Name]

[Recipient's Position]

[Company/Organization Name]

[Company Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to formally request action regarding the disruptive construction sounds originating from [location of construction]. Over the past [duration], these sounds have significantly impacted my quality of life and ability to work from home.

Despite my understanding of the importance of construction, the noise levels have become unbearable, especially during [specific hours if applicable]. I kindly ask for your attention to this matter and request that measures be taken to mitigate the noise or to adjust working hours, if possible.

Thank you for your attention to this urgent matter. I look forward to your prompt response.

Sincerely,

[Your Name]