

Formal Complaint Letter

Date: [Insert Date]

To: [Insert Recipient's Name]

Address: [Insert Recipient's Address]

Dear [Recipient's Name],

I am writing to formally express my concern regarding the excessive noise generated by the ongoing construction work at [Construction Site Address]. As a resident of [Your Address], the unbearable sound levels have significantly affected my daily life and overall well-being.

Despite attempts to cope with the situation, the noise has made it increasingly difficult to concentrate on work, relax at home, and get a good night's sleep. I understand that construction is necessary; however, I kindly request that measures be taken to minimize the noise disruption during early mornings and late evenings.

Thank you for your attention to this matter. I look forward to your prompt response and a resolution to this issue.

Sincerely,

[Your Name]

[Your Contact Information]