

Formal Complaint Regarding Bullying Incidents

Date: [Insert Date]

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]

To:
[Principal's Name]
[School's Name]
[School's Address]
[City, State, Zip Code]

Dear [Principal's Name],

I am writing to formally report and express my concerns regarding the bullying incidents that have been occurring at [School's Name], involving my child, [Child's Name]. This situation has escalated to a point that is affecting my child's emotional and psychological well-being.

Details of the incidents are as follows:

- Date of Incident: [Insert Date]
- Description of Incident: [Briefly describe the incidents]
- Involved Students: [Names, if known]

These incidents have caused significant distress for my child, and I believe it is crucial for the school to take action to address this issue. I request that the school conduct a thorough investigation into these incidents and implement measures to ensure the safety and well-being of all students.

I hope to hear back from you soon regarding the steps that will be taken. Thank you for your attention to this serious matter.

Sincerely,
[Your Name]