

Negligence Report to Landlord

Date: [Insert Date]

To,

[Landlord's Name]

[Landlord's Address]

Dear [Landlord's Name],

I am writing to formally report an ongoing issue regarding negligence in the maintenance of the property located at [Your Address]. Despite previous communications, the following concerns have not been addressed:

- [Issue #1 - e.g., Leaking ceiling in the living room]
- [Issue #2 - e.g., Heating system not functioning]
- [Issue #3 - e.g., Infestation of pests]

These issues have begun to affect my living conditions and may lead to further damage if not resolved promptly. I kindly request that you take immediate action to address these matters.

Thank you for your attention to this urgent matter. I look forward to your prompt response.

Sincerely,

[Your Name]

[Your Contact Information]

[Your Signature (if sending a hard copy)]