

Letter of Complaint Regarding Improper Use of Personal Protective Equipment

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Recipient's Name]

[Recipient's Title]

[Company/Organization Name]

[Company Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to formally express my concern regarding the improper use of personal protective equipment (PPE) within [Company/Organization Name]. It has come to my attention that several employees are not adhering to the established safety protocols, specifically regarding the use of [specific PPE, e.g., hard hats, gloves, masks].

This negligence poses serious health and safety risks not only to the individuals involved but also to others working in proximity. As you know, proper PPE usage is crucial in maintaining a safe working environment and ensuring compliance with regulatory standards.

I urge you to take immediate action to reinforce PPE training and compliance among all employees. Regular inspections and training sessions would be beneficial in addressing this issue effectively.

Thank you for your attention to this serious matter. I look forward to your prompt response regarding steps to improve PPE compliance.

Sincerely,

[Your Name]