

# Letter of Complaint Regarding Inadequate Safety Training

Date: [Insert Date]

To: [Recipient Name]

[Company/Organization Name]

[Address]

[City, State, Zip Code]

Dear [Recipient Name],

I am writing to formally express my concern regarding the inadequate safety training provided to employees at [Company/Organization Name]. It has come to my attention that the current training protocols do not sufficiently prepare staff to handle potential hazards in the workplace.

On [specific date], an incident occurred that could have been prevented had the safety training been more comprehensive. [Briefly describe the incident and its impact]. This event highlights the urgent need for a review and enhancement of our safety training programs.

I urge you to take this matter seriously and implement measures to improve our training procedures. Ensuring that all employees are well-versed in safety protocols is crucial for the wellbeing of everyone at [Company/Organization Name].

Thank you for addressing this important issue. I look forward to your prompt response and the necessary actions taken.

Sincerely,

[Your Name]

[Your Position]

[Your Contact Information]