

Letter of Dissatisfaction Regarding Billing Errors

To Whom It May Concern,

I am writing to express my dissatisfaction with the recent billing issues I have encountered with my account (Account Number: 123456). I have noticed several discrepancies in my most recent bill dated [Insert Date], which I believe require immediate attention.

Firstly, I was charged for services that I did not authorize or receive, including [list specific charges]. Additionally, there are incorrect fees reflected in my bill that do not match the agreed-upon rates outlined in my contract.

Despite my previous attempts to resolve these issues through customer service on [list dates of previous communication], I have yet to see a satisfactory resolution. This ongoing situation has not only caused financial stress but has also affected my trust in your company.

I kindly request that you review my account and correct the billing errors promptly. I would appreciate a written response detailing the steps taken to resolve this matter.

Thank you for your immediate attention to this issue. I look forward to your prompt response.

Sincerely,

[Your Name]

[Your Address]

[Your Contact Information]