

Inquiry Regarding Spam Email Practices

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Recipient's Name]

[Company/Organization Name]

[Company Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I hope this message finds you well. I am writing to inquire about your company's email practices, specifically regarding the management and prevention of spam emails.

Recently, I have been receiving numerous unsolicited emails that appear to be associated with your organization. As a concerned recipient, I would like to understand the measures you have in place to prevent spam and ensure compliance with anti-spam regulations.

Could you please provide information on the following:

- Your process for acquiring email addresses.
- The steps taken to remove inactive or unengaged subscribers from your mailing lists.
- Your policy on sharing email addresses with third parties.
- How recipients can opt-out of future communications.

I appreciate your attention to this matter and look forward to your prompt response. Thank you for your cooperation.

Sincerely,

[Your Name]