

Letter of Demand for Cessation of Unsolicited Emails

Date: [Insert Date]

[Your Name]
[Your Address]
[City, State, Zip Code]
[Your Email Address]

[Recipient Name]
[Company Name]
[Company Address]
[City, State, Zip Code]

Dear [Recipient Name],

I am writing to formally request that you cease all unsolicited email communications sent to my email address, [Your Email Address], which I believe you obtained without my consent.

Despite having informed you of my desire to opt-out from these communications, I continue to receive unwanted emails from your organization. This practice is not only unwelcome but also breaches my privacy rights.

Therefore, I demand that you immediately remove my email address from your mailing list and refrain from sending any further unsolicited messages. Failure to comply with this request may result in further action, including reporting this matter to the appropriate authorities.

Thank you for your prompt attention to this matter.

Sincerely,

[Your Name]