

To The Manager

Date: [Insert Date]

[Restaurant Name]

[Restaurant Address]

Dear [Manager's Name],

I hope this message finds you well. I am writing to express my dissatisfaction regarding my recent visit to your restaurant on [Insert Date]. I felt compelled to bring to your attention the behavior of one of your staff members.

During my visit, I encountered [describe specific behavior or incident -- e.g., rudeness, inattentiveness, lack of professionalism]. This experience has left me disappointed as I expected a higher standard of service from your establishment.

I believe that customer service is crucial to the dining experience, and it is unfortunate that my experience did not meet those expectations. I trust that you value customer feedback and will take appropriate steps to address this issue.

Thank you for your attention to this matter. I hope to see improvements on my future visits.

Sincerely,

[Your Name]

[Your Contact Information]