Product Dissatisfaction Notification

Date: [Insert Date]

To Whom It May Concern,

I am writing to express my dissatisfaction with a product I recently purchased from your company. The details of the product are as follows:

- **Product Name:** [Insert Product Name]
- Order Number: [Insert Order Number]
- Date of Purchase: [Insert Purchase Date]

Unfortunately, the product did not meet my expectations due to the following reasons:

• [List specific issues or concerns]

I would appreciate it if you could provide guidance on how to resolve this issue. I look forward to your prompt response.

Thank you for your attention to this matter.

Sincerely,

[Your Name] [Your Address] [Your Email] [Your Phone Number]