

# **Subject: Inquiry Regarding Inadequate Patient Care**

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

To Whom It May Concern,

I am writing to express my concerns regarding the quality of patient care provided at [Facility Name]. As a [relation to patient or position], I have observed several instances that raise serious questions about the adequacy of care received by patients.

Specifically, I would like to bring to your attention the following issues:

- Inadequate staffing levels leading to delayed responses to patient needs.
- Lack of proper communication between healthcare staff and patients.
- Failure to adhere to established care protocols.

It is crucial that all patients receive the highest standard of care, and I believe these concerns warrant immediate attention. I kindly request a formal inquiry into these matters and any measures your organization plans to implement to address them.

Thank you for your attention to this serious matter. I look forward to your prompt response.

Sincerely,

[Your Name]