

Formal Complaint Against Healthcare Professional

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email Address]

[Your Phone Number]

To Whom It May Concern,

I am writing to formally lodge a complaint against [Healthcare Professional's Name], who is affiliated with [Name of Healthcare Institution]. My interactions with this professional took place on [specific date(s)], during which I experienced [briefly describe the issue or incident that prompted the complaint].

Specifically, I would like to highlight the following concerns:

- [Concern #1: description]
- [Concern #2: description]
- [Concern #3: description]

I believe these actions were unprofessional and not in line with the standards expected in the healthcare field. As a result, I experienced [explain any impact this had on your health, finances, emotional well-being, etc.].

I kindly request that you investigate this matter promptly and take the necessary actions to address these concerns. I would appreciate a response detailing the findings of your investigation and any actions taken.

Thank you for your attention to this serious matter.

Sincerely,

[Your Name]