

Request for Update on Overdue Furniture Order

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Recipient Name]

[Company Name]

[Company Address]

[City, State, Zip Code]

Dear [Recipient Name],

I hope this message finds you well. I am writing to inquire about the status of my furniture order placed on [Order Date], with order number [Order Number].

As of today, the order is overdue, and I have not received any updates regarding its shipping or estimated delivery date. I would appreciate it if you could provide me with information on the current status of my order, as it is crucial for my plans.

Thank you for your attention to this matter. I look forward to your prompt response.

Best regards,

[Your Name]