

Inquiry About Furniture Delivery Postponement

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Recipient's Name]

[Company Name]

[Company Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I hope this message finds you well. I am writing to inquire about the current status of my furniture order placed on [order date] with order number [order number]. I was informed that the delivery scheduled for [original delivery date] has been postponed.

Could you please provide me with an update regarding the new delivery date? I appreciate your assistance in resolving this matter as timely as possible.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]