

Complaint Regarding Delayed Furniture Delivery

Your Name
Your Address
City, State, ZIP Code
Email Address
Phone Number
Date

Customer Service
Company Name
Company Address
City, State, ZIP Code

Dear Customer Service,

I am writing to formally complain about the delay in the delivery of my furniture order (Order Number: 12345), which was scheduled for delivery on [Original Delivery Date]. As of today's date, I have yet to receive the items.

This delay has caused significant inconvenience, as I have arranged my schedule around the expected delivery date and made necessary preparations to accommodate the new furniture.

I kindly request that you provide me with an update on the delivery status as soon as possible. I would appreciate your efforts to expedite the shipment and ensure the items arrive without further delay.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,
Your Name