

# Urgent Notice to Residents

Date: [Insert Date]

Dear Residents,

We are writing to inform you of a serious rodent issue that has been identified within our residential units. Our maintenance team has discovered signs of rodent activity in the common areas, and it is imperative that we address this situation promptly to ensure the health and safety of all residents.

We kindly ask all residents to take the following precautions:

- Secure all food items in sealed containers.
- Keep trash in closed bins and dispose of it regularly.
- Report any sightings of rodents or droppings immediately to management.

Our pest control service will be conducting an inspection and treatment of the affected areas on [Insert Date and Time]. We appreciate your cooperation and understanding as we work to eliminate this issue.

If you have any questions or concerns, please do not hesitate to contact the management office.

Thank you for your prompt attention to this urgent matter.

Sincerely,

[Your Name]

[Your Title]

[Contact Information]