Request for Intervention Regarding Peer Conflicts

Date: [Insert Date]
[School Administrator's Name]
[School Name]
[School Address]
Dear [School Administrator's Name],
I hope this message finds you well. I am writing to formally request your intervention regarding ongoing conflicts between my child, [Child's Name], and their peers at [School Name]. As a concerned parent, I believe that these conflicts are affecting my child's academic performance and emotional well-being.
The situation has persisted for [duration of the conflict], and despite attempts to resolve it informally, it has become increasingly challenging for my child to cope. Specifically, the issues include [briefly describe specific incidents or behaviors].

I kindly request a meeting to discuss this matter further and explore how we can work together to ensure a safer and more supportive environment for all students involved.

Thank you for your attention to this important issue. I look forward to your prompt response.

Sincerely,

[Your Name]

[Your Contact Information]