

Date: [Insert Date]

To,
The Principal,
[School Name],
[School Address]

Subject: Grievance Regarding Teacher Behavior

Dear [Principal's Name],

I am writing to formally express my concerns regarding the behavior of [Teacher's Name], who teaches [Subject/Class]. As a parent of [Child's Name], who is in [Specify Grade/Class], I have observed certain actions and attitudes of [Teacher's Name] that I find deeply concerning.

Specifically, on [Insert Date], during [Specify Class or Activity], [briefly describe the incident, including what happened and why it was inappropriate]. This behavior has not only affected my child's learning experience but has also raised concerns about the classroom environment.

I strongly believe in the importance of a supportive and respectful learning atmosphere. Therefore, I kindly request that the administration look into this matter and take appropriate action to address the issue.

Thank you for your attention to this important matter. I look forward to your prompt response.

Sincerely,
[Your Name]
[Your Address]
[Your Contact Information]